

Group Coordinator Registration Form & Contract

Group coordinators planning a retreat at D&D Crafter's Retreat are required to complete and return this form to D&D Crafter's Retreat prior to their arrival.



Name _____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Retreat Dates _____ Number of people in group _____

Names of Guests in Your Group: _____

How did you hear about D&D Crafter's Retreat? _____

Method of Payment:

☐ Venmo - @Deedee-French

☐ Zelle - Deirdre French (925)408-8395

☐ Check - Please make payable to D&D Crafter's Retreat. Any check returned "insufficient funds" will be charged a \$25.00 fee, and other payment option will be required to reserve your weekend retreat.

D&D Crafter's Retreat Prices:

☐ \$ 2,200 - 2 Night Weekend Retreat (Friday-Sunday)

☐ \$ 1,200 - 2 Night Weekday Retreat (Monday-Wednesday or Tuesday-Thursday)

☐ \$ 1,100 - Add on Weekend or Holiday Night to a 2-Night Retreat

☐ \$ 600 - Add on Sunday-Thursday Night to non-holiday 2-Night Retreat

☐ \$ 700 - Single Weekend Day Crop (Friday-Sunday 8am-11pm) NO OVERNIGHT

Note: Can only be booked 2 weeks out if weekend retreat not reserved)

☐ \$ 500 - Single Weekday Day Crop (Monday-Thursday, 8am-11pm) NO OVERNIGHT

***A non-refundable deposit of \$300 is required to reserve the Retreat.

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The above contract pricing overrides any inaccurate calculations of Retreat and add-on days generated by the website during the reservation process.

Cancellation Policy:

_____initial – Cancellation Policy

- ◊ All cancellations must be given in writing to ddcraftersretreat@gmail.com. Please be sure to include your name, address, phone number, email address and the date of the weekend retreat reservation.
- ◊ All reservation deposits are non-refundable and non-transferable.
- ◊ No refunds will be given for no-shows.
- ◊ For Retreat cancellations:
 - ✦ You will receive a refund, excluding the deposit, if a cancellation is made 90 days or more in advance
 - ✦ No refund will be given if a cancellation is made less than 90 days prior to check-in. However, based on availability, D&D Crafter's Retreat may allow you to reschedule your reservation within 3 days of the cancellation and the full amount, less the deposit, will be applied to the new reservation date. A new, \$300 NON-REFUNDABLE Deposit will be required for the new reservation.
 - ✦ The new reservation must be made for dates within 12 months of the original reservation date.

_____initial – Without prior consent and written permission from D&D Crafter's Retreat, you shall not host an event at D&D Crafter's Retreat involving more than your immediate party as enumerated above and shall not conduct any events or activities that might interfere with the peace and employment of the property's neighbors, including, but not limited to any traveling or activity noise after 10:00 pm. If you are found to be entertaining more guests than approved in your retreat agreement, or are creating excessive noise after 10:00 pm, you may be asked to vacate the property immediately. If you are asked to leave the property, you will forfeit the remainder of your retreat payment including the security deposit.

Emergency Contact:

Name: _____ Phone #: _____

Relationship to you: _____

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